

Instructions for filling Online Application Form

Name of the Candidate: The applicant shall enter the full name as it appears on the applicant's class X certificate.

Email id: Applicants who do not have a valid email id must create an email-id before proceeding further. The applicant must also ensure that the email-id and password is kept handy for all the future correspondence/reference regarding admission process.

Gender: Select the gender from drop-down list

Date of Birth: Select the correct date of birth from drop-down list

Place of Birth: Location details

Category: Select the category from the drop-down list

Primary Phone Number: Applicant shall also provide a valid mobile phone number (10-digit number without any prefix, i.e. 0 or +91). The mobile number provided will be used for communicating with applicant.

Alternate Phone Number: If any

Aadhar Number: 16 digit number provided on your Aadhar Number

Father's Name: The applicant shall enter the full name of your father

Mother's Name: The applicant shall enter the full name of your mother

Parent's Mobile: The applicant shall enter the mobile number of parent's

Correspondence Address: Address where you are residing currently

Permanent Address: Your permanent residence

Exams

CAT 2020 Registration Number (User ID): Enter the CAT registration number (User ID) received at the time of Application to CAT. It is eight-digit number starting with digit '20'. CAT 2020 score will be considered for admissions into DoMS Nalsar.

GMAT ID (12 digits): If you have taken GMAT after 1 Jan 2017, enter GMAT-ID. If not taken yet and will be taking before 28 February 2021, leave it blank now. Your application will be processed provisionally until verified.

XAT 2021 ID: The applicant must enter the XAT ID. The score of XAT 2021 will be accepted for admission at DoMS Nalsar.

CMAT 2021 : Kindly update your CMAT 2021 Roll number and Score your Application will be processed provisionally until verified.

Education Details

Class X

- Kindly enter the complete board name.
- Please enter the full name of the school passed out.
- Please mention the aggregate percentage of marks for all subjects (including optional subjects) irrespective of your Board regulations.

Class XII/ Pre University

- Board Name: Kindly enter the complete board name.
- Name of School Please enter the full name of school passed out.
- Percentage of Marks Obtained -Aggregate (###.##): Please mention aggregate percentage of marks for all subjects (including optional subjects) irrespective of your Board regulations.

Graduate Degree

- Percentage of Marks (###.##): Applicant pursuing three years Bachelors course must provide an aggregate percentage of marks obtained in the first year and second year.
- If pursuing a four-year degree course, kindly provide an aggregate percentage of all three consecutive years, i.e., first, second and third year.
- If pursuing an integrated course of five years (Undergrad +Masters) and pursuing the final year (fifth year), please aggregate the percentage of the first four years.
- If completed graduation (three years, four years, or integrated course), please provide the final aggregate percentage.
- The Bachelors' Degree or equivalent qualification obtained by the candidate must entail a minimum of three years of education, after completing higher secondary schooling under the 10+2 system or an equivalent.

Post-Graduate Degree (if applicable)

- University Name: Please enter the University's complete name from where you have completed or pursued graduation.
- College Name: Enter the college's full name.

- Percentage of Marks (###.##): Applicant pursuing a postgraduate degree and in the final year, please provide an aggregate percentage of first year of Postgraduation. If completed Postgraduation, please provide the final aggregate percentage of postgraduation.

For conversion from CGPA to Percentage:

Please follow your university/institution stated guidelines for the conversion of CGPA into a percentage. In case your university/institution does not have any guidelines to convert CGPA into a percentage, the same can be done by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.

Work experience

In case the Applicant has work experience, the candidate must calculate and enter the work experience details done after completion of graduation. The candidate can select a suitable date from the date picker in the portal. Only professional (company, designation, profile, etc.) would be considered as relevant work experience. If you work in a family business, then designation and role should be well defined. DoMS NALSAR welcomes both fresher's and those with relevant work experience for its Admission process. It is not mandatory to have a work experience for the Common Admissions process.

Document Uploads

- Upload Professional Photo (* Size should not exceed 1MB)
- Upload Copy of 10th Certificate (* Only .pdf allowed, max 500KB)
- Upload Copy of 12th Certificate (* Only .pdf allowed, max 500KB)
- Upload Copy of Graduation Certificate (* Only .pdf allowed, max 500KB), If still pursuing upload the latest Marks Sheet
- Upload Copy of Masters Certificate (Only .pdf allowed, max 500KB) , If still pursuing upload the latest Marks Sheet
- Copy of Aadhaar Card/PAN Card/Voter ID (* Only .pdf allowed, max 500KB)
- Copy of Caste certificate if applicable ID (Only .pdf allowed, max 500KB)
- Copy of Experience certificate if applicable (Relieving letter)(Only .pdf allowed, max 500KB)
- Copy of CAT – 2020/ XAT- 2021/ GMAT – (After June 2019) / GRE – (After June 2019) / C- MAT- 2021.

Submit Application

After completing the application click on save progress and preview the application form, once the application is submitted you cannot make any further changes.